



EXECUTIVE BOARD MEMBERS

Attending:

- Genevieve Jenkins, President
 - Melissa Dusharm, Treasurer
 - Andrea Chorbadjian, VP Operations
 - Yazmyne Eterovic, VP Programs
 - Mariela Melendez, VP Membership
 - Jeannie Sobalvarro, VP Fundraising
 - Ellen Matas Sosa, Corresponding Secretary
 - Angela Martini, Recording Secretary
 - Yaneth Ruiz, Retail/PTA Store
- (see attached Participants List for additional attendees)

Absent:

- Dr. Marlene Leyte-Vidal, Principal
- Tere Pujol-Burns, Parliamentarian
- Maria Campos, Teacher Representative
- Sulema Soto, Teacher Representative
- Melissa Silver, Teacher Representative

The meeting was called to order at 9:35a.m.

A quorum was established.

OFFICERS REPORTS	ITEM
President Report: Genevieve Jenkins	Welcome and General Meeting approval. Sunset Elementary Bylaws were reviewed and submitted without changes. The PTA committees have been updated, removing a few abandoned groups and creating two new committees based on school community needs. The Green Committee was launched in May, 2021. The Chair is Caty Chung with Ms. Kaufman as Faculty Advisor. The Education Committee is slated to commence in the Fall of 2021, with Angela Martini as Chair.

	<p>The Green Committee was created following the Clean Energy Resolution enacted in April by Miami-Dade County and proposed by the Dade Council PTA. The Green Apple designation is forthcoming, and will help the school update water conservation and energy efforts and keep our Butterfly Gardens and edible gardens and our recycling and sustainability efforts, with the help of the student Eco Club.</p> <p>The Education Committee will allow PTA members to be privy of unique content and educational resources via workshops and member programs. It intends to provide information sessions for learning about what to expect at each grade level, with assigned Grade level ambassadors, as well as workshops for certain topics, such as Science Fair, and Mindfulness workshops with Ms. Blair. More information will follow. Larissa Garriga volunteered to assist with this Committee via Zoom Chat.</p>
Treasurer Report: Melissa Dusharm	<p>Melissa provided a 2020-2021 financial summary of expenditures for each of the following categories: school materials/ curriculum support \$15,158; safety / PPE: \$13,093; Outdoor space: \$10, 410; School discretionary: \$7000; Staff appreciation and support: \$9422. Administrative / PTA expenses: \$6,820, with a Total YTD Expenditure of \$61,903. Following a member's question about how the pandemic has affected PTA funds, Melissa explained that expenditures were similar to last year due to reserve funds; she highlighted the importance of increasing fundraising efforts next year due to fundraising limitations this year.</p>
Programs and Projects Report: Mariela Melendez	<p>Thanks to continued membership support and fundraising efforts, this year's projects focused around campus improvements to allow for outdoor spaces, including provision of benches, tables, and chairs; installation of canopies and privacy screens. To help with safety efforts this year, PPE, including masks and plexiglass shields for staff, as well as masks for all students were distributed. Photos of projects were shared.</p>
Teacher/Staff Appreciation: Andrea Chorbadian	<p>Andrea shared events and photos of Teacher Appreciation week, including a staff appreciation lawn sign on Monday, a coffee cart for individual special coffee orders on Tuesday, a Cinco de Mayo style gift basket and Mariachi band on Wednesday, a video with student messages of love and appreciation on Thursday, and a churros cart on Friday. We wanted to make it special this year to recognize the wonderful staff and teachers during this particularly difficult year, and the teachers reported enjoying all the events, and greatly appreciated everything.</p>
Fundraising Report: Jeannie Sobalvarro	<p>The Valentine Art Thyme virtual painting fundraiser was a great success, thanks to the participation of our members. The virtual Scholastic Book Fair raised \$9000, breaking a record even with its virtual format. The Dine Around with Chillin was a great success with over \$200 raised. Since then, five families who own restaurants in the area have contacted the PTA to help with future Dine Arouns. We are now working on providing families with summer books and a supply kit as a convenient option to order for the 2021-2022 school year. Notifications will be sent out when these kits are made available through Get Smart.</p>
Programs Report: Yazmine Eterovic	<p>Flyers have been distributed for Boosterthon's Dance Fit, which has already launched with the Pep Rally and will culminate with next Friday's Danceathon. Members' support was requested for continued efforts with fundraising for AR, and school grounds improvements, or just their participation for a fun day for the students to end a very difficult year.</p>
Voting: Genevieve Jenkins and Monika Leal	<p>Monika Leal, serving as Chair of the Nominating Committee, announced the opening of a parent position at Educational Excellence School Advisory Council, EESAC. Genevieve Jenkins was nominated, and voted in with a majority vote.</p> <p>PTA Recording Secretary read Article 6 of Bylaws pertaining to the elections. Monika Leal read the Nominating Committee Report with nomination of Laura Quesada for Recording Secretary, signed by Monika Leal, Rachel Gomez, and Angela Martini. Board positions up for re-election for the second year of their term were read, and the floor was opened to any other nominations. For all Board members serving a second year of their term, no</p>

	<p>other nominations were made and they were thus re-elected. Monika Leal nominated herself for VP of Membership, an open position, and was also elected.</p> <p>As there were two candidates for Recording Secretary, the Recording Secretary read the nominee recommendation and each candidate was given time to make their own statement. An anonymous vote ballot was created through a zoom poll with Carla Curiel and Laura Quesada as the two candidates running for recording secretary. Laura Quesada won the election with 64% of the votes.</p> <p>The Chair announced the slate of officers for 2021-2022 school year: for President, Genevieve Jenkins; for Treasurer, Melissa Dusharm; for VP of Operations, Andrea Chorbadjian; for VP of Programs, Yazmine Eterovic; for VP of Fundraising, Jeanie Sobalvarro; for VP of Membership, Monika Leal; for VP of PTA Store, Yaneth Ruiz; for Correspondence Secretary, Ellen Matas Sosa; for Recording Secretary, Laura Quesada.</p>
Adjournment	<p>The First Annual Coral Gables Literacy Festival at the Youth Center was announced. Scholastic Book Fair, crafts, and Magical Park will be offered for this Saturday, from 11am-4pm. Parent questions were addressed. The meeting was adjourned at 10:25am.</p>

Signed: 
 Angela Martini, Recording Secretary

Date: 6-6-2021



Approved: _____
 Genevieve Jenkins, President

6/1/21

Date: _____