



EXECUTIVE BOARD MEMBERS

Attending:

- Genevieve Jenkins, President
- Melissa Dusharm, Treasurer
- Andrea Chorbadjian, VP Operations
- Yazmyne Eterovic, VP Programs
- Angela Martini, VP Membership
- Monique Lavender Greenberg, VP Fundraising
- Ellen Matas Sosa, Corresponding Secretary
- Laura Quesada, Recording Secretary
- Yaneth Ruiz, Retail/PTA Store
- Ms. Ana Alvarez-Armon, Principal
- Tere Pujol-Burns, Parliamentarian

Absent:


- Maria Campos, Teacher Representative
- Sulema Soto, Teacher Representative
- Tania Barrientos, Teacher Representative

OFFICERS REPORTS	ITEM
President Report: Genevieve Jenkins	Meeting Called to order at 9:34am. Welcome and General Meeting approval. The minutes from our last General PTA meeting held on September 28, 2021 were uploaded to our site on September 30, 2021. Motion to approve the minutes was made by Monique Lavender Greenberg, Seconded by Melissa Dusharm. Minutes will stand online as approved. Upcoming Events: November 17th-Family Tech Talk workshop at 7pm November 9th-19th-Holiday Cookie and Cheesecake Fundraiser November 18th-Give Miami Day/Reflections are due November 24th-Teacher Planning Day November 25th-26th- Thanksgiving Holiday

<p>Treasurer Report: Melissa Dusharm</p>	<p>Melissa reviewed the last 3 months of the budget. We have a current cash balance (as of 11/15/21) of \$70,987.35 . Pending Checks total \$1792 so the balance less the pending checks is \$69,195.35.</p> <p>August income was just under \$6,000 mostly from memberships and the PTA Store. We spent \$10,238.24 on grounds clean up before students return, \$5,500 was provided as discretionary funds to the administration, provided a welcome back breakfast to the staff and had some software renewal.</p> <p>September Income just under \$15,000, majority was from new memberships. We spent \$3086.68 on the garden, printing expenses and PTA Store purchases.</p> <p>October income was just over \$4,000 with some memberships trickling in and PTA Store sales. We spent \$16,025.10. \$11,100 of that was to renew the AR program, \$3,300 went to the PTA of Florida, renewed liability insurance, our top 3 class parties for full membership, and a retirement gift for Cecilia from Administration.</p> <p>All expenses we have had were budgeted for and we are still on budget.</p>
<p>Membership Report: Angela Martini</p>	<p>We currently have a total of 613 households who have joined the OTA this year. 387 families, 226 individuals and 52 teachers. Our total current memberships are 1052. This is the most we have had in at least the last 4 years. Our goal was to reach 1000 members, which we reached, so we will be holding a raffle at the next big PTA event. All members are eligible.</p> <p>The top 3 classes to reach 100% membership are Ms Silver-2nd Grade, Ms Hoyo-4th Grade, Ms Ampudia-Kindergarten</p>
<p>Green Committee: Genevieve Jenkins</p>	<p>Last year we launched the Florida Green School Designation and we need to maintain it. Parent volunteers have been working on our butterfly garden. And Students have been busy planting plants for the butterflies as well as edibles plants and herbs. We launched the Eco Club for the 3rd-5th graders and they had their first meeting last month.</p>
<p>Education: Genevieve Jenkins</p>	<p>The new meet and greet mentor program will be launching in 2022 to start off the next school year. Teachers have nominated parent ambassadors to help guide incoming parents in that grade level throughout the year to be prepared and answer questions.</p> <p>Member Education sessions:</p> <p>Digital Citizenship is 11/17- all members eligible to attend. This will be in both English and Spanish as well as sign language. For parents who want an additional session in French or German, please reach out and they can schedule for December 7th.</p> <p>Emotional Well Being will be in January-we are currently in the planning stages. Carla mentioned, we will send more information out as we get it.</p> <p>We will be adding another workshop in the spring and will send out that info when we have it.</p>
<p>Programs Report: Yazmine Eterovic</p>	<p>All the original work has been submitted. We have received submissions in visual arts, sculpture, and photography.</p> <p>Sunset is applying for the annual re-designation of the National PTA School of Excellence. We had it 2 years ago so we are trying to get it back again. This is a recognition program that supports and celebrates the partnerships between local PTA and schools to enrich the educational experience and overall well being for the students. We have received 206 responses. Our goal is to increase two way communication between parents and teachers about individual students learning, performance strengths and weaknesses, and individual goals.</p>
<p>Service Projects:</p>	<p>This year we participated in both Share Your Heart and Thanksgiving Baskets. Typically we just do the Thanksgiving Baskets but this year the Social Worker asked us to also participate in Share Your Heart. Thank you everyone for all of your support and donations. Ms Alvarez</p>

Genevieve Jenkins	said, today they are coming to pick up the baskets for Share Your Heart. 14 of the Thanksgiving Baskets have been delivered to families in need, 10 went to the South Miami Rec Center, 25 Baskets will be picked up today by another Pre-k to adult care center and another 5 are going to South Dade Senior.
Fundraising Report: Monique Lavender Greenberg	<p>We had a great dine out competition with Pubbelly Sushi. Although we didn't win, we were so close that they still gave us a \$1000 prize.</p> <p>Don't forget to use: Boxtops: Download the app and scan your receipts Amazon Smile: Make us your designated charity</p> <p>Our Holiday Fundraiser is going on right now. We have to do the sales now so that everything arrives before the winter holiday. The order packets are due this Friday, November 19th, or you can send them in early. Please have your child return it to their teacher. The class with the highest sales from each grade will get a cookies and milk celebration. Each cookie order is 32 frozen cookie dough. We will need volunteers to help organize and deliver the orders to the kids classes on the day the product arrives.</p> <p>Give Miami Day is on November 18th but early donations are happening now. If you haven't donated yet you can take a picture of the screen now. Our goal is \$30,000 but we want to reach for the stars and raise as much as we can because every dollar donated goes back to the school. We have 115 champion pages as of now. Ms Alvarez said we can have parents stand outside of the school on November 18th to hold signs, but not before.</p>
Scholastic Book Fair: Genevieve Jenkins	Genevieve said Thank you so much to all the volunteers who helped make the bookfair successful! Melissa states the results. In total we sold \$31,000. We receive part of that in cash and part of it in scholastic dollars. Our cash profit is about \$8,000.
Operations: Andrea Chorbadjian	We are looking into canopies for the car pick up area on Sunset, additional outdoor seating areas and new bulletin boards for the common areas. We are meeting with vendors to get quotes. We currently have 4 tables and 24 chairs on order. Ms Alvarez would like to see how much money we raise but to her, the most important thing is to get cover for the areas we discussed.
PTA Store: Yaneth Ruiz	<p>We are fully stocked with shirts and today we are getting our sweatshirts back so keep an eye out on the website. We also have headbands. You can go to our website to place all orders but when ordering t-shirts please check the size chart before you place the order.</p> <p>Birthday Book Club: We are finalizing the info so we can start the program. For the children who already had their birthday pass this school year, we will hold a book drive in December.</p>
Parent Questions:	<p>Carmen Cartaya asked if there was an update on the AC being broken in 4th and 5th grade. Ms Alvarez answered that the chiller was now fixed.</p> <p>Daniella Altuve asked if there will be any afterschool enrichment classes in the upcoming months? Ms Alvarez answered that at this time we have no plans for the enrichment classes because we are still trying to staff for this. We have been able to break the kids into smaller groups. Ideally she sees the programs being available for next school year and will keep you informed of any changes.</p>
Adjournment	The meeting was adjourned at 10:18am.

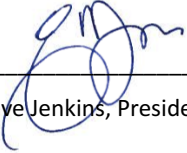
Signed:



Laura Quesada, Recording Secretary

Date: ___11/17/2021___

Approved:



Genevieve Jenkins, President

Date: ___11/17/21___